

**Appendix E - VEHICLE ASSIGNMENT AGREEMENT**

\_\_\_\_\_, (*hereinafter called "the Assigning Department"*)

on the ..... day of ..... 20....., hereby assigns the vehicle with registration no. G \_\_\_\_\_ to

\_\_\_\_\_, (*hereinafter called "the Assigned Department"*)

for the period \_\_\_\_\_ to \_\_\_\_\_ in accordance with the type of assignment

specified below and the terms and conditions of the Government of Anguilla Vehicle Usage Policy.

Type of Assignment: \_\_\_\_\_

Unrestricted Use     On Call Use     Protocol Use     Work-related Use

**WHEREAS**

1<sup>st</sup> The *Fleet Manager* ensures that the vehicle assignment is performed in accordance the type of assignment and to the terms and conditions of the Vehicle Usage Policy.

2<sup>nd</sup> The *Assigned Department/Member* has read and understood the Vehicle Usage Policy and has agreed to use the assigned vehicle according to that Policy and the terms specified for its use.

3<sup>rd</sup> The parties have agreed on the vehicle condition as assessed on the Vehicle Assessment Form before assignment.

**AS WITNESS** the hands of the parties hereto.

Signed for and on behalf of the *Assigning Department/Fleet Manager*

..... in the presence of .....

Signed for and on behalf of the *Assigned Department/Member*

..... in the presence of .....